

**EASTOVER SANITARY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, June 26, 2018**

Chairman Morgan Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, June 26, 2018 at 5:30 p.m.

BOARD MEMBERS PRESENT

Chairman Morgan Johnson, Vice Chairman Liz Reeser, Secretary Helen Crumpler

STAFF PRESENT

District Manager Connie Spell, Bob Tucker County Finance, Neil Yarborough Attorney, Tracy Miller EnviroLink, Lisa Lloyd Clerk to the Board.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

Motion was made by Johnson, seconded by Reeser and carried unanimously to approve the agenda.

2. PUBLIC FORUM – None

3. APPROVAL OF CONSENT AGENDA

Motion was made by Johnson, seconded by Reeser and carried unanimously to approve the consent agenda as presented:

- a. Minutes of the May 22, 2018 Regular Meeting.
- b. Approval of the Financial Statement ending May 31, 2018.
- c. Customer Service Representative Job Description

During the Budget process, ESD approved to make the current part-time position a full-time position effective July 1, 2018. Julie's title was Cashier/Receptionist. Since this is a full-time position the duties can now be better defined as Customer Service Representative.

(A copy of Customer Service Representative Job Description is attached as Exhibit "A" and part of the official minutes).

5. NEW BUSINESS/DISCUSSION ITEMS

a. Discuss House Bill 436 and Consider Resolution Amending FY 2018-2019 Rate & Fee Schedule

District Manager reported that during the 2017 session, the North Carolina General Assembly passed House Bill 436 in order to give water and sewer service providers the authority to charge fees for system development. Attorney Yarborough, Tim Carpenter and I have discussed and reviewed HB 436 on several occasions. We met last week to discuss further if this Bill was applicable to ESD.

ESD currently charges sewer customers connecting to the system a Facility Investment Fee and Approach Main Capacity Fee. Both of these charges are for reimbursements and not tied to any assets owned by ESD. The Approach Main Capacity Fees are reimbursement to Cumberland County for sewer capacity purchased for ESD. FIF earmarked for reimbursement to PWC pursuant to ESD's Sanitary Sewer Wholesale Agreement with PWC dated October 24, 2012.

Attorney Yarborough stated since our fees are considered a reimbursement, there was a need to update the language in our fee schedule. Based on Attorney Yarborough's recommendation, what was previously titled Sewer Facility Investment Fees (FIF) will now be referred to as Pass-Thru PWC System Development Fee (PTF). PWC was required to do a System Development Study per HB 436 and with the study the FIF's fees were increased. The amended Rate & Fee Schedule (effective July 1, 2018) will include these new changes as approved by PWC.

Motion was made by Johnson, seconded by Reeser and carried unanimously to approve Resolution No. 2018-01 Resolution Amending Rate & Fee Schedule to Address Certain Changes Related to Sewer Charges as amended.

(A copy of Resolution No. 2018-01 Resolution Amending Rate & Fee Schedule to Address Certain Changes Related to Sewer Charges is attached as Exhibit "B" and part of the official minutes).

b. Manager's Report

1. The Request for Qualifications (RFQ) for Architectural Services was sent to eleven (11) firms. The deadline for submission is July 9, 2018.
2. The Bethany Farms Subdivision received approval from NC DWQ for water extension. The project will serve a proposed 47-lot residential subdivision located on the west side of Wade Stedman Road.
3. Water/Sewer Usage Report – Attached

4. Work Order report for May 2018 -- Attached
5. Office will be closed July 4th for Independence Day

(A copy of the monthly reports and attachments are attached as Exhibit "C" and part of the official minutes).

c. Envirolink's Report

Issues were addressed in the manager's report.

5. CLOSED SESSION-None

6. ADJOURNMENT

With no further business, the meeting was adjourned at 6:10 p.m.

Morgan Johnson, Chairman

Lisa W. Lloyd, Clerk to the Board