**EASTOVER SANITARY DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**Tuesday, July 28, 2015**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, July 28, 2015 at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Chairman Morgan Johnson, Secretary Helen Crumpler

**BOARD MEMBERS ABSENT**

Liz Reeser, Vice Chairman

**STAFF PRESENT**

District Manager Connie Spell, Attorney Thomas Neville, Bob Tucker County Finance, Dave Strum Envirolink, Lisa Lloyd Clerk to the Board.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

**1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

*Motion was made by Crumpler, seconded by Johnson and carried unanimously to approve the agenda.*

**2. PUBLIC FORUM –** None

**3. APPROVAL OF CONSENT AGENDA**

*Motion was made by Crumpler, seconded by Johnson and carried unanimously to approve the consent agenda as presented:*

a. Minutes of the June 23, 2015 Regular Meeting.

b. Approval of the Financial Statement ending June 30, 2015.

**4. NEW BUSINESS/DISCUSSION ITEMS**

1. **Write Off Policy**

The District Manager explained that this policy establishes guidelines for the review and identification of inactive accounts deemed to be uncollectible and the procedures that must be taken to remove these accounts from the ESD financial accounting records. The District will continue as we currently do to take all appropriate and cost effective actions to aggressively collect accounts receivables.

In an effort to clean up our accounting records a write off policy is necessary. The account will remain in our customer billing database and the customer would be required to pay any previously written off account to establish service in the future.

*Motion was made by Morgan, seconded by Crumpler and carried unanimously to approve the Eastover Sanitary District Write Off Policy as presented.*

(A copy of the Eastover Sanitary District Write Off Policy is hereby attached as Exhibit “A” and part of the official minutes).

1. **PWC Emergency Interconnect**

The District Manager stated that the issues are expected to be resolved within a few days and the contract should be ready for Board approval at the next meeting.

1. **Envirolink Monthly Report for June 2015**

Dave Strum presented the Activity Report for month ending June 2015.

(A copy of the monthly activity reports are hereby attached as Exhibit “B” and part of the official minutes).

1. **Comments from Chairman Johnson**

Chairman Johnson discussed the need for a new office. He requested the District Manager to begin searching for Dunn Rd. property within Eastover.

**5. CLOSED SESSION-None**

**6. Adjournment**

With no further business, a motion was made by Chairman Johnson, seconded by Crumpler and carried unanimously to adjourn the meeting at 6:15 p.m.

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Morgan Johnson, Chairman

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Lisa W. Lloyd

Clerk to the Board