

**EASTOVER SANITARY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Tuesday, February 23, 2016**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, February 23, 2016 at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Chairman Morgan Johnson, Secretary Helen Crumpler

**BOARD MEMBERS ABSENT**

Vice Chairman Liz Reeser

**STAFF PRESENT**

District Manager Connie Spell, Attorney Tim Smith, Bob Tucker County Finance, Dave Strum Envirolink.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

**1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

*Motion was made by Crumpler, seconded by Johnson and carried unanimously to approve the agenda.*

**2. PUBLIC FORUM – None**

**3. APPROVAL OF CONSENT AGENDA**

*Motion was made by Crumpler, seconded by Johnson and carried unanimously to approve the consent agenda as presented:*

- a. Minutes of the January 26, 2016 Regular Meeting.
- b. Approval of the Financial Statement ending January 31, 2016.

**4. NEW BUSINESS/DISCUSSION ITEMS**

- a. Audit Report for Year Ending June 30, 2015

District Manager made everyone aware that ESD financial reporting is part of the County of Cumberland annual audit.

(A copy of the June 30, 2015 Audit Report is hereby attached as Exhibit "A" and part of the official minutes).

**b. Manager's Report February 2016**

1. Beginning March 1, 2016 the City of Dunn will be temporarily changing the current disinfection process of the water from the use of Chloramines to Free Chlorine. The City of Dunn will resume the Chloramination process on Monday, April 1, 2016.

The State, Division of Public Health requires this change on an annual basis. Notice has been placed on ESD website and posted at the ESD office.

During the month of March customers may notice chlorine odor as a result of this change in the treatment process. Some users may also experience periods of discolored water as a result of the required total system flushing that will accompany this change back to chlorine – only disinfection.

2. As of February 2016, ESD has submitted \$43,393.00 in debt to the NC Debt Setoff Program. These debts will remain on the records of NC Department of Revenue for 10 years for possible collection. ESD continues to add delinquent debts on a monthly basis. Hopefully during tax season we will collect some of the delinquent debts.
3. **Ethics Training** – Under North Carolina law, members of sanitary districts are required to receive at least two (2) hours of ethics training within twelve months after each election or reelection to office. The ethics training requirement is an ongoing obligation, triggered by each subsequent re-election reappointment to office. Sanitary District board members may participate in the city and county programs conducted by the School of Government.

The ON DEMAND webinar ethics training will be available June-October 2016 and is \$125.00 for the whole board. After we receive the link for the webinar, you will be allowed to connect via your personal computer at any time during these months. A Live webinar is also available on May 18, 2016.

Since no ethics training has been done in the last 4 years, all board members will be required to take the 2 hours of training. We will remind you once the training is available.

**c. Envirolink Monthly Report for January 2016**

Dave Strum presented the Activity Report for month ending January 2016.

*(A copy of the monthly activity report is hereby attached as Exhibit "B" and part of the official minutes).*

**d. Miscellaneous**

There was discussion on potential items to review at upcoming workshops.

District Manager reported there was a possible grant to help prepare a Capital Improvement Plan (CPI) for the District for future planning.

Chairman Johnson discussed possible projects to include ESD III water project and sewer extension on Middle Road, Tom Geddie Road, Dobbin Holmes Road and in Tranquil Acres.

**5. CLOSED SESSION-None**

**6. ADJOURNMENT**

With no further business, the meeting was adjourned at 6:10 p.m.

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Morgan Johnson, Chairman

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Lisa W. Lloyd, Clerk to the Board