

**MINUTES OF THE EASTOVER SANITARY DISTRICT**  
**Thursday, December 8, 2011**  
**Regular Meeting**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Thursday, December 8, 2011 at 7:00 p.m.

**BOARD MEMBERS PRESENT**

Chairman Morgan Johnson, Vice Chairman Liz Reeser, Secretary Helen Crumpler

**STAFF PRESENT**

District Manager Connie Spell, Attorney John Jackson, Tim Carpenter and Adam Riggsbee Hobbs, Upchurch Engineering, Amy Cannon & Bob Tucker County of Cumberland Finance

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Mrs. Marilyn Johnson, followed by the Pledge of Allegiance.

**OATH OF OFFICE**

Judge Talmadge Baggett administered the Oath of Office to newly elected official Morgan Johnson.

**ELECTION OF BOARD MEMBERS**

By consensus of the board the following members were elected:

Chairman – Morgan Johnson

Vice-Chair – Liz Reeser

Secretary - Helen Crumpler

**APPROVAL OF AGENDA**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to add a Close Session to the agenda.*

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the agenda with the addition as presented.*

**PUBLIC HEARINGS – none.**

**PUBLIC FORUM**

Stephen Bullard had questions concerning the use of an existing well and installing a new well. Chairman Johnson stated it was not mandatory to connect to the system and a customer could continue to use their well. He informed Mr. Bullard that the availability fee was mandatory if the house was within 300' of the water line and within the district. He further stated that a customer could chose to continue to use an existing well or put down a new well in the event a new well was needed.

**CONSENT AGENDA**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the consent agenda as presented.*

The following actions were affected:

**a. Minutes of the May 31, 2011 Recessed Meeting**

*The board approved the Minutes of the May 31, 2011 Recessed Meeting.*

**b. Financial Statement as of October 31, 2011**

*The board approved the Financial Statement ending October, 2011 as submitted.*

**OLD BUSINESS** – none.

**NEW BUSINESS**

**a. Consider Resolution 2011-04 establishing ESD 2012 Holiday Schedule**

The following Resolution 2011-04 was presented and unanimously approved upon motion of Liz, seconded by Helen:

**RESOLUTION TO ESTABLISH EASTOVER SANITARY DISTRICT  
2012 HOLIDAY SCHEDULE**

**RESOLUTION No. 2011-04**

**WHEREAS**, the Eastover Sanitary District desires to establish a holiday schedule for 2012; and

**WHEREAS**, to coincide with Cumberland County and the State of North Carolina holiday schedule, the following schedule is hereby established for the Eastover Sanitary District:

<b>HOLIDAY</b>	<b>OBSERVANCE DATE</b>	<b>DAY OF WEEK</b>
New Year's Day	January 2, 2012	Monday
Martin Luther King Birthday	January 16, 2012	Monday
Good Friday	April 6, 2012	Friday
Memorial Day	May 28, 2012	Monday
Independence Day	July 4, 2012	Wednesday
Labor Day	September 3, 2012	Monday
Veterans Day	November 12, 2012	Monday
Thanksgiving Day	November 22 & 23, 2012	Thursday & Friday
Christmas	December 24,25,26, 2012	Monday, Tuesday & Wednesday

**WHEREAS**, the Sanitary District will be closed in observance of the holidays as **listed**.

**NOW, THEREFORE, BE IT RESOLVED**, the above resolution was introduced and approved on the 8<sup>th</sup> day of December, 2011.

---

Morgan Johnson, Chairman

ATTEST:

---

Helen Crumpler, Secretary

**b. Consider Resolution 2011-05 establishing ESD 2012 Regular Meeting Schedule**

The following Resolution 2011-05 was presented and unanimously approved upon motion of Liz, seconded by Helen:

**RESOLUTION TO ESTABLISH EASTOVER SANITARY DISTRICT BOARD OF DIRECTORS 2012 REGULAR MEETING SCHEDULE**

**Resolution No. 2011-05**

**WHEREAS**, the Eastover Sanitary District is required to fix the time and place for its regular meetings; and

**WHEREAS**, the Board of Directors have established the following Regular Meeting Schedule for 2012;

January 24, 2012

February 28, 2012

March 27, 2012

April 24, 2012

May 22, 2012

June 26, 2012

July 24, 2012

August 28, 2012

September 25, 2012

October 23, 2012

November – no meeting (combined with December meeting)

December 13, 2012 (Thursday)

**WHEREAS**, all regularly scheduled monthly meetings will be routinely held the 4<sup>th</sup> Tuesday of each month at the Eastover Community Center, 4608 School Road, at 7:00 p.m. unless otherwise noted.

December 8, 2011 Regular Meeting

**NOW, THEREFORE BE IT RESOLVED**, the above resolution was introduced and approved on the 8<sup>th</sup> day of December, 2011.

---

Morgan Johnson, Chairman

**ATTEST:**

---

Helen Crumpler, Chairman

**c. Consider Sanford Holshouser, Bond Attorney Fee Engagement Letter**

Sanford Holshouser is the special counsel working with ESD in connection with the water line purchase agreement with the City of Dunn. As part of the LGC application, ESD is required to submit a fee arrangement letter from the special counsel. Mr. Bob Jessup presented a fee engagement letter for this project at \$225.00 per hour and total fees expected to be less than \$5,000.00.

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the Sanford Holshouser, Bond Attorney Fee Engagement Letter as presented.*

**d. Discuss sign for office**

Chairman Johnson reported that he had received quotes for a brick foundation for the office sign. The cost for the brick work was approximately \$1500.00 - \$2100.00. He stated the cost for the sign itself was approximately \$1200.00.

It was the consensus of the board that this was too costly and it was discussed to down size the sign and not have the brick foundation. The board authorized Chairman Johnson to get quotes for a smaller sign.

**REPORTS & INFORMATION ITEMS**

**a. Engineer's Report**

- Tim Carpenter reported the permitting for the Dunn water line was underway.
- The contractors were working on the final punch list for ESD II.
- The bid opening for the Dunn waterline project was scheduled for December 20, 2011.
- Reported the draft "as built" drawing for ESD II should be completed by the following Wednesday and submitted to PWC.
- The light on the water tank has been adjusted.
- Reported the contractors would be coming back to install approximately 25 new laterals for customers.

**b. Manager's Report**

- She reported the office hours for the ESD office was 8:00 am – 4:30 pm.
- Reported the 2<sup>nd</sup> billing had been mailed out for the ESD II customers by PWC and many of the accounts that were submitted for deletion were not deleted, therefore, many phone calls were received this week. She stated Lucille was working through the process to have these accounts corrected.

- Reported she and Adam were meeting daily to review complaints and concerns.
- c. Chairman and Board of Director's Report**
- Asked Ms. Lucille with PWC to give ESD a printout of the ESD II monthly billing.
  - Requested John, Connie and he needed to meet to review the delinquent accounts.
  - Reported during the month of November 40 additional water applications were received.

**CLOSED SESSION**

Motion was made by Chairman Johnson seconded by Reeser and carried unanimously to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the attorney on matters within the attorney-client privilege.

The board took a ten minute recess – 7:30 p.m.

At 8:52 p.m., upon a motion by Chairman Johnson, seconded by Crumpler and carried unanimously the board returned to regular session.

**ADJOURN**

With no further business, motion was made by Chairman Johnson, seconded by Reeser and carried unanimously to adjourn at 8:54 p.m.

---

Morgan Johnson, Chairman

ATTEST:

---

Helen Crumpler, Secretary

Minutes prepared by:

---

Connie F. Spell  
ESD Manager