

**EASTOVER SANITARY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, August 23, 2016**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, August 23, 2016 at 5:30 p.m.

BOARD MEMBERS PRESENT

Chairman Morgan Johnson, Secretary Helen Crumpler

BOARD MEMBERS ABSENT

Vice President Liz Reeser

STAFF PRESENT

District Manager Connie Spell, Bob Tucker County Finance, Neil Yarborough Attorney, Dave Strum Envirolink, Lisa Lloyd Clerk to the Board.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

Motion was made by Johnson, seconded by Crumpler and carried unanimously to approve the agenda.

2. PUBLIC FORUM – None

3. APPROVAL OF CONSENT AGENDA

Motion was made by Johnson, seconded by Crumpler and carried unanimously to approve the consent agenda as presented:

- a. Minutes of the July 26, 2016 Regular Meeting.
- b. Approval of the Financial Statement ending July 31, 2016.

4. NEW BUSINESS/DISCUSSION ITEMS

a. Automated Calling System

The District Manager stated that she had done research on an automated calling system for ESD. ONE CALL NOW is a system whereby we export phone numbers from our Billing software to an excel spreadsheet that can be used to download to the ONE CALL program. With this type system it would not tie up our internal phone lines and does not require additional equipment purchase.

Charges are based on the number of credits purchased. The pre-paid block of call credits would allow ESD to send messages as needed over a 12 month period. One (1) call credit is used per phone call.

Based on our size, ONE CALL is recommending a block of 5,000 credits to cover a call out to everyone as well as smaller routes in the event of an isolated outage. The cost is \$374.95 for 5,000 credits. The District Manager stated that other systems she researched required purchasing additional equipment at the cost of \$1,600.00. The purchased pre pay call credits are good for 12 months.

The District Manager recommended authorizing the purchase of 5,000 credits with ONE CALL Now.

Attorney Yarborough had concerns with privacy issues and the ‘Do Not Call’ law. After discussion, the Board tabled action on this item.

b. Manager’s Report August 2016

1. Mr. Chuck Donnell, Capital Projects Manager with Envirolink informed me that the Asset Inventory Grant application for water and sewer did not receive approval for funding. Envirolink will be revising the grant application and re-submit during the second round of funding in September.
2. Staff has met and discussed the Low Water Pressure occurrence on August 3rd to determine areas we can improve. We are reviewing and updating our Emergency Response Plan. Overall the emergency event was conducted in a very efficient, timely, professional manner. Thanks to ESD staff, Envirolink for doing a super job. Thanks also to our customers for their understanding and patience. Our biggest customer complaint was not receiving notification. Hopefully we can move forward with implementing an automated phone system within the next month.
3. With the recent water outage – low water pressure issue, we have had 220 people to subscribe on our website to receive news and alerts via email or text. To date we have 270 subscribers. Using the alert notification on our website is the quickest way to notify customers who have cell phones and/or email access. There is NO cost to ESD for these notifications. Staff is encouraging and assisting customers to sign up to receive alerts – it takes less than 2 minutes to subscribe.
4. We are planning to place a flier in a future bill to remind customers about signing up for alerts via our website, sign up for E-bills, and requesting customers to update their primary phone number for notifications.

c. Envirolink Monthly Report for July 2016

(A copy of the monthly activity report is hereby attached as Exhibit “A” and part of the official minutes).

5. CLOSED SESSION-None

6. ADJOURNMENT

With no further business, the meeting was adjourned at 6:14 p.m.

Morgan Johnson, Chairman

Lisa W. Lloyd, Clerk to the Board